

### **Energy Resources Coordinator – Electric Division**

Formed in 1902, HG&E is a municipally owned utility that provides electricity, natural gas, and fiber optic internet services to over 18,000 customers. Our mission to our customers is simple: “We will provide competitive energy rates, reliable service, and excellent customer service”. We are currently looking for a qualified candidate to fill a vacancy.

#### **DUTIES:**

Performs variety of professional level duties involving energy supply (wholesale and retail), rate setting activities, financial analysis and energy incentive programs. Assists with fuel procurement, energy pricing, risk management and resource planning. Analyzes wholesale markets, loads, resources, competitive markets and other variables to develop solutions. Monitors, interacts with, and makes adaptive changes based on ISO, NEPOOL, or FERC rule changes to optimize the Departments’ assets. Works with consultants, other agencies, and various HG&E personnel to continually take steps to improve bottom line performance. Conducts research and feasibility review of new business development areas. Reviews and prepares monthly invoices related to power supply, including power purchase agreements and ISO-NE settlement invoices. Monitors HG&E, regional and system wide loads to optimize demand-based cost saving opportunities. Perform customer and utility meter data analysis for various scenarios. Coordinates peak shaving activities including HG&E owned resources and third-party owned assets. Prepare monthly and annual reports based on internal program tracking. Performs other related work as required.

#### **MINIMUM ENTRANCE QUALIFICATIONS & REQUIREMENTS:**

- Bachelor of Science Degree in Engineering, Mathematics, Economics, Finance, Business Administration or a related field from an accredited College or University.
- 5 years’ experience with ISO-NE Markets, Rules, Tariffs and Procedures;
- Proficient with PC, Email, Word & Excel, and Access.
- Excellent written and verbal communication skills.
- Ability to multi-task and work in self-directed environment; must have good problem solving and analytical skills.
- Regular and reliable attendance; willingness and ability to work overtime on off hours as needed.
- Valid Driver’s License.

#### **PREFERRED ENTRANCE QUALIFICATIONS (IN ADDITION TO ABOVE):**

- Working knowledge of utility industries, including alternative energy systems: solar, hydro, battery storage, etc.
- Working knowledge of ISO settlement systems and FERC regulations.
- 10 years’ experience in resource management, energy trading, and/or generation planning
- Familiarity with HG&E Power Supply
- Experience with energy/fuel procurement

#### **REMARKS**

Successful candidates must possess valid driver’s license, be able to pass pre-employment physical, drug-screening, and criminal background check. Position pay salary range is \$94,000-\$125,000/yr and is dependent upon experience and qualifications.

#### **TO APPLY:**

Please submit a resume and cover letter, along with a completed HGED application, to [humanresources@hged.com](mailto:humanresources@hged.com). The posting will remain open until the position is filled. Please visit [www.hged.com](http://www.hged.com) to access the application.