

GIS Specialist

Holyoke Gas & Electric Department

Formed in 1902, HG&E is a municipally owned utility that provides electricity, natural gas, and fiber optic internet services to over 18,000 customers. Our mission to our customers is simple: "HG&E will provide competitive rates, innovative and sustainable energy solutions, reliable service, and excellent customer care." We are currently looking for a qualified candidate to fill this vacancy.

DUTIES:

Under supervision updates GIS data and CAD drawings as it relates to utility asset updates. Maintains software programs to support the needs of all Divisions, analyzes land and aerial land and aerial imagery and/or use databases to create specialized maps and/or applications to assist with daily operations and/or special projects; supports and maintains developed applications and asset databases in line with accepted standards of performance and Department practices and performs related work as assigned. Candidate will also operate and assist in maintaining other system hardware, software, plotters, and related equipment; prepare, update, and distribute GIS and CAD maps, records, and new information as they become available.

MINIMUM ENTRANCE REQUIREMENTS

- Bachelor's Degree in GIS, Geography, Computer Science, Engineering, or related field.
- Zero (0) to two (2) years' experience in GIS Mapping or related field.
- Familiarity with databases for storing data, running queries, and creating reports.
- Advanced knowledge of Windows 10, Microsoft Office Pro.
- Ability to work independently and in a team environment.
- Proven dedication to achieving desired outcomes in a team environment.
- Good verbal and written communication and organization skills.
- Regular and reliable attendance.

PREFERRED ENTRANCE QUALIFICATIONS (In addition to above)

- Utility industry experience.
- Experience in GIS Mapping, including web-based, or related field, and asset management.

REMARKS:

Successful candidate must have a Valid Massachusetts Driver's License and be able to pass pre-employment physical, drug screening, and criminal background check. Minorities and women are encouraged to apply. Go to: <http://www.hged.com> for Employment Application. Starting pay will be dependent on qualifications. **Posting closes when the position is filled.**

Send all materials to:
Holyoke Gas & Electric Department
Geisha I. Uroza

humanresources@hged.com