

REGULAR MEETING OF GAS & ELECTRIC COMMISSION

5:00 P.M.

DECEMBER 1, 2020

1. CALL TO ORDER

2. MINUTES

October 7, 2020

3. REPORTS & RECOMMENDATIONS OF MANAGER

Division Reports

4. NEW BUSINESS

Holiday Discount

Sponsorship Request – International Volleyball Hall of Fame

2021 Budget Year Gas Rate Schedule Modifications

Purchased Gas Adjustment – Change in embedded fuel contribution

Gas Service Work Rate Adjustment – Phase II

5. BID AUTHORIZATIONS

Lease of Copiers & Support Services

80 Jackson Street Repaving Upper Yard Driveway

6. BIDS RECEIVED

Canal Log Boom Assemblies

Electric Distribution Transformers Annual Contract

Wood Poles (Penta Treated) Annual Contract – Extension

Wood Poles (CCA Treated) Annual Contract – Extension

Fiber Optic Installation, Splicing, Terminating & Testing Services Annual Contract – Extension

Waste Management Services Contract – Extension

High Accuracy Watthour Meters Annual Contract – Extension

Overhead Cranes & Hoists Inspections Annual Contract – Extension

Gas Construction Contractor Annual Contract – Extension

Gas Construction Contractor (Secondary) Annual Contract – Extension

Electric Meters Annual Contract – Extension

Gas Rotary Meters Annual Contract – Extension

Road Repairs Annual Contract – Extension

General Contract Work Annual Contract – Extension

General Liability Insurance – Massachusetts Municipal Self-Insurance Trust

Support Maintenance Renewal – Check Point Hardware & Software

Hydraulic Structures' Maintenance & Repairs Annual Contract – Extension

Software & Program Services – Gas Asset Database Software Upgrade

7. COMMUNICATIONS

11/13/20 – Draft Commission Meeting Minutes from 10/07/20

10/27/20 – JL/DD/Financial Statements, Balance Sheet September 2020

10/22/20 – JL/LR/Holiday Discount

11/06/20 – JL/KC/Sponsorship Request – International Volleyball Hall of Fame

11/25/20 – JL/BR/2021 Budget Year Gas Rate Schedule Modifications

11/25/20 – JL/BR/Purchased Gas Adjustment – Change in Embedded Fuel Contribution

11/25/20 – JL/BR/Gas Service Work Rates Adjustment – Phase II

10/14/20 – KJ/KO/Authorization to Bid – Lease of Copiers & Support Services

10/21/20 – BB/JB/Authorization to Bid – 80 Jackson Street Repaving Upper Yard Driveway

11/10/20 – JL/CW/Bid Recommendation – Purchase of Canal Log Boom Assemblies
11/10/20 – BB/CP/Bid Recommendation – Electric Distribution Transformers Annual Contract
10/27/20 – JL/CW/Recommendation – Extension of Wood Poles Annual Contract
10/13/20 – JL/CW/Recommendation – Ext of FO Inst., Splicing, Term. & Testing Services Annual Contract
10/13/20 – JL/CW/Recommendation – Extension of Waste Management Services Contract
10/13/20 – JL/CW/Recommendation – Extension of High Accuracy Watthour Meters Annual Contract
10/14/20 – JL/CW/Recommendation – Extension of Overhead Cranes & Hoists Inspections Annual Contract
10/23/20 – JL/CW/Recommendation – Extension of Gas Construction Contractor Annual Contract
10/22/20 – JL/CW/Recommendation – Extension of Electric Meters Annual Contract
10/22/20 – JL/CW/Recommendation – Gas Rotary Meters Annual Contract
10/30/20 – JL/CW/Recommendation – Extension of Road Repairs Annual Contract
11/02/20 – JL/CW/Recommendation – Extension of General Contract Work Annual Contract
11/03/20 – JL/BM/Purchasing Approval: General Liability Insurance – Mass. Municipal Self-Insurance Trust
11/10/20 – KJ/AJ/Purchasing Approval: Support Maintenance Renewal – Check Point Hardware & Software
11/24/20 – JL/CW/Extension Recommendation – Hydraulic Structures’ Maintenance & Repairs Annual Contract
11/27/20 – BR/MK/Purchasing Approval: Software & Program Services – Gas Asset Database Software Upgrade

8. **NEXT MEETING DATE**

9. **EXECUTIVE MEETING**

10. **ADJOURNMENT**