

MINUTES OF GAS & ELECTRIC COMMISSION MEETING
REGULAR SESSION
MAY 7, 2018

A meeting of the Holyoke Gas and Electric Department was held on May 7, 2018 at 5:00 P.M. in the Department's offices. In attendance were Commissioners Hoey, Griffin and Sutter; Manager Lavelle; Superintendents Beauregard, Shannon, and Ducheney; Kirk Jonah, Brooke McMahon, Kate Sullivan, Jim Jackowski, Terry Sweeney and Attorney John Ferriter.

CALL TO ORDER:

Commissioner Hoey called the meeting to order at 5:00 PM.

MINUTES:

On a motion from Commissioner Griffin, seconded by Commissioner Sutter, it was unanimously voted to approve the minutes from April 10, 2018, subject to minor edits suggested by Chairman Hoey.

REPORTS & RECOMMENDATIONS OF MANAGER:

Financial Report:

Ms. McMahon presented the draft March financial statements and gave an update on the 2017 annual audit. There was a brief discussion on the matter.

DIVISION REPORTS:

GAS DIVISION

Mr. Shannon reported that wholesale natural gas procurements continue consistent with the hedging plan for the current 12-month procurement window. He also presented the May natural gas rate comparisons and noted that the Department is very competitive in all classes. He further reported that the Purchased Gas Adjustment (PGA) would be seasonally adjusted to \$0.11/CCF, down from the winter rate of \$0.37/CCF. He commented that the summer rate is on par with the 2017 summer rate. There was a brief discussion on the matter.

ELECTRIC DIVISION

Power Supply:

Mr. Beauregard reviewed the May electric rate comparisons and noted that the Department remains very competitive in all rate classes. He also reviewed the May mark to market report for power supply and stated that all transactions are within policy limits. He then gave an update on several solar projects and reported that the Department would be participating in an MMWEC program that will facilitate the rental of Caterpillar generators, for the summer period, for peak load management purposes. There was a brief discussion on the matter.

TRANSMISSION & DISTRIBUTION

Mr. Beauregard reported that planned preventive maintenance and capital projects are on schedule and he gave an update on the Holyoke 17L Substation replacement. There was a brief discussion on the matter.

ELECTRIC PRODUCTION

Mr. Duchenev reported that river flows have been fairly high for the month and that hydroelectric generation is slightly ahead of plan for April. He also reported that the Robert Barrett fishway was opened to the public starting on May 2nd and will be open until June 10th. There was a brief discussion on the matter.

TELECOMMUNICATIONS

Mr. Jonah gave a brief update on commercial sales and ongoing projects. There was a brief discussion on the matter.

OLD BUSINESS: None

NEW BUSINESS:

SPONSORSHIP REQUEST – HOLYOKE ALLIES BASEBALL CLUB: Mr. Lavelle reported that the Department received a sponsorship request in the amount of \$1,000 from the Holyoke Allies Baseball Club and he recommended that it be approved. After a brief discussion and on a motion from Commissioner Griffin, seconded by Commissioner Sutter, it was unanimously voted to approve the request per the recommendation of management.

BID AUTHORIZATIONS: None

BIDS RECEIVED:

PURCHASING APPROVAL: LOG POND COVE – WATER CHESTNUT REMOVAL SERVICES: Mr. Lavelle recommended that the Commission authorize the expenditure of up to \$10,000 for water chestnut removal services from the Connecticut River Conservancy as required by the FERC Project 2004 license. After a brief discussion, and on a motion from Commissioner Griffin, seconded by Commissioner Sutter, it was unanimously voted to authorize the expenditure per the recommendation of management.

ELECTRICAL SERVICES ANNUAL CONTRACT – EXTENSION: Mr. Lavelle recommended that the Commission authorize a one year extension to the Electrical Services Annual Contract with Clark and Falcetti, consistent with the terms of the existing contract. After a brief discussion, and on a motion from Commissioner Griffin, seconded by Commissioner Sutter, it was unanimously voted to authorize the contract extension per the recommendation of management.

COMMUNICATIONS:

05/01/18 – Draft Commission Meeting Minutes from 04/10/18

04/25/18 – JL/DD/Financial Statements, Balance Sheet March 2018

05/01/18 – JL/JJ/Sponsorship Request – Holyoke Allies Baseball Club

04/27/18 – PD/SL/Purchasing Approval: Log Pond Cove Water Chestnut Removal Services

05/01/18 – JL/YD/Recommendation – Extension of Electrical Services Annual Services

NEXT MEETING DATE:

It was agreed that the next Commission meeting would take place on Tuesday, May 29, 2018 at 5:00 P.M.

ADJOURNMENT:

On a motion from Commissioner Sutter, seconded by Commissioner Griffin, it was unanimously voted to adjourn the Meeting at 5:38 PM.

HG&E Commission

